

BOARD OF COUNTY COMMISSIONERS  
COUNTY OF KITTITAS  
STATE OF WASHINGTON

RESOLUTION

NO.: 2008- 43

**RESOLUTION REGARDING THE EXPENDITURE OF HISTORIC  
DOCUMENTS AND PRESERVATION FUNDS**

WHEREAS: In 2005 the Legislature approved HB 1386 authorizing the collection of funds based on documents filed with the Auditor's Office; and

WHEREAS: Kittitas County has no formal policy or procedure for disbursement of these funds; and

WHEREAS: A committee of citizens devoted to the preservation of historic documents presented the Board of Commissioners with a proposal to utilize these funds for the benefit of the general community; and

WHEREAS: The Board of Commissioners finds the proposal to be the most equitable means of both preservation of our history and use of these funds; and

NOW, THEREFORE the Kittitas County Board of Commissioners hereby resolves and adopts the following protocol for the distribution of funds collected under HB 1386:

Annually, and subject to available funding, the Clerk of the Board of Commissioners shall advertise a notice two times in the newspaper of record indicating the Board of Commissioners intent to distribute funds for historic preservation and historic document preservation. Notice shall set forth the time period applications are due, the location for obtaining and submitting an application. Accompanying each application shall have a budget for the organization; a statement regarding other funding sources for the organization with specificity for the purpose of the request, and acknowledgment that the organizing will comply with the Kittitas County Auditor's reporting requirements. Awards must be used in the year of the grant period and any unused portion of an award shall be deemed forfeited and returned to the fund for future use.

Funds may be distributed to any non-profit organization registered with the Internal Revenue Service as a 501(c) 3 organization. Cities and other governmental agencies located within Kittitas County may also make application for these funds.

As a general rule, the Board of Commissioners will limit awards up to \$5,000.00. Funds will be limited to material costs and expenses and are not authorized for personnel. Organization receiving funds in any given year are ineligible for funds the following

year. The Board of Commissioners shall hold a special meeting to consider those applications requesting funding. Presentations from applicants may be requested at the discretion of the Board of County Commissioners. In no way is the Board of County Commissioners required to fund any application or portion of any application, nor does this limit or obligate the use of these funds in any way. These funds may be used by the Board of County Commissioners for any project or expenditure that is consistent with state law.

ADOPTED this 4<sup>th</sup> day of March 2008.

**BOARD OF COUNTY COMMISSIONERS  
KITITAS COUNTY, WASHINGTON**

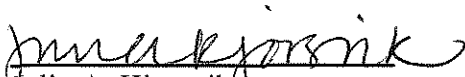
  
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Mark McClain, Chairman

  
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Alan Crankovich, Vice-Chairman

  
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David Bowen, Commissioner



ATTEST:  
CLERK OF THE BOARD

  
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Julie A. Kjorsvik